

St Philips Primary School

Main Governors' Meeting, Wednesday 29th November 2006

Present:

John Coe (Chair)
Alan Brown
Tim Conroy
Zaida Haworth
Andy Joy
Margaret Joyce
Rob Lucas
Debbie Pendrey
Angela Radice-Horne
Juliet Raynes
John Snell
Julia Stokes
Vicki Szczotko
Gary Wilson-Garner

1a Absent & apologies received and accepted

Trudi Mayo.

1b Absent & apologies not received:

None.

2 Minutes of the Meeting held on 18th October 2006

The minutes of the above meeting, which had been circulated, were agreed and will be signed by the Chair.

3 Matters Arising

3.1 Parent governor elections – Alan Brown will provide names and details of parents willing to stand for election.

Action: AB.

3.2 Juliet Raynes and Gary Wilson-Garner will shortly come to the end of their terms of office.

3.3 Single status job evaluation was discussed.

3.4 Andy Joy has spoken to Sunshine Playgroup regarding the unavailability of a vacant classroom to enable them to move on-site. They are of course unhappy about the situation.

3.5 Andy Joy has met with Richard Harrison and Sally Bolton from BANES regarding the excluded Year 6 child. The pupil is currently being educated at The Link and may come to St Philips when he is back on track.

4 Correspondence

None

5 Headteacher's Report

Andy Joy will report on the size and shape of the school moving forward within in report in January 2007. The following points were discussed.

- 5.1 The plans for the new ICT suite were discussed. Andy Joy reported that £64,000 has been made available for the development. The funds will also cover refurbishment of the Staff Room and Woodpecker classroom.
- 5.2 John Snell reported that a successful Book Fair has taken place raising £550 worth of books for the school.
- 5.3 Angela Radice-Horne asked that the Head ensures that the current edition of the newsletter is displayed by the school gate.
Action: AJ
- 5.4 The new Year 5/6 supply teacher was raised by Tim Conroy. This is for 3 days per week and is separately funded targeted support.

6 Sub-Committee Reports**a) Policy & Standards**

Alan Brown reported that the visit of Sarah Savage on ISP training was a positive session.

The school has devised a record assessment sheet based on visual representation measuring both achievement and attainment of children.

b) Buildings, Health and Safety

Andy Joy presented the minutes of the meeting and the following points were noted:

- The proposed removal of Flamingo classroom
- The falling role and the possibility of moving to single-form entry
- The new ICT suite – Andy Joy has met with Norman Neale from BANES.
- Andy Joy has proposed a 40 foot storage container on the field. Angela Radice-Horne volunteered that her husband would complete the application forms on behalf of the school.

Action: ARH.

c) Finance

Angela Radice-Horne reported the following key issues:

- The cost of the photocopier as the school is locked into a long-term contract.
- Wessex Water has granted a substantial rebate for overpaid billing.

7 School Prospectus

Andy Joy circulated the school prospectus which is now on the website. The final version will be produced in-house and will be available in January 2007.

8 SEF Self Evaluation

Andy Joy distributed copies of the current draft SEF. Governors are asked for input and return comments.

Action: All governors

9 Any Other Business

Margaret Joyce reported that the Foundation governors are holding a service on 4th February 2007 to coincide with Education Sunday. It was agreed that the school should participate in the service.

8 Next Meeting

The next full governors meeting will be held on 7th February 2007 at 7pm.