

St Philips Primary School

Main Governors' Meeting, Wednesday 23rd May 2007

Present:

John Coe (Chair)
Alan Brown
Rob Clay
Tim Conroy
Zaida Haworth
Andy Joy
Margaret Joyce
Trudi Mayo (Clerk)
Julia Stokes
John Snell

1a Absent & apologies received and accepted

Hanna Diamond, Debbie Pendrey, Vicki Szczotko.

Jenny Short had been due to talk about the role of the link between governors and subject leaders but was unable to attend the meeting. She will instead attend the next meeting on 4th July 2007.

1b Absent & apologies not received

Rob Lucas, Juliet Raynes, Gary Wilson-Garner.

2 Minutes of the Meeting held on 14th March 2007

The minutes of the above meeting, which had been circulated, were agreed and signed by the Chair.

3 Matters Arising

None.

4 Correspondence

None.

5 Single Status

Documentation on this had been previously circulated. The governors voted (grudgingly) to agree on resolution no. 2 and to appoint the PPPS committee to consider any appeals on single status.

6 Sub-Committee Reports

a) Policy & Standards

The minutes had been circulated. Points discussed were:

- Due to budgetary constraints, it is proposed to stop teachers from covering PPA and replace them with HLTAs. Two HLTAs will be needed to cover PPA every afternoon, plus existing TA time will need to be covered. Doing this will potentially reduce the projected deficit budget in 3 years time from £85k to £8k.

- Branwen Munro will come back off maternity leave into a Y3 job share. Greg Halliwell will continue with PPA cover until the HLTAs are trained – probably January 2008. He will then reduce his hours to a 0.3 job share with Alison Howe.
- Alan Brown suggested that the school explore alternatives to supplying the children with pencils and rubbers so frequently.

b) Buildings, Health and Safety

The minutes had previously been circulated. Points noted were:

- Point 7 on the minutes should read £50k not £5k.
- Work on the Infant suite and the ICT suite will start over half term.
- The Infant and Junior libraries will be relocated in Flamingo class.
- The Foundation Stage suite will be redeveloped to provide two Infant classes.

c) Finance

The minutes were circulated at the meeting. The leakage claim to Wessex Water has been successful.

8 Any Other Business

- Healthy Schools status – John Snell will lead on this. Covers nutrition, physical education, emotional health and well-being and PHSE. We aim to gain the status by Christmas. John will report on progress to the Buildings committee.
- Extended Services Toolkit for Governors. A small committee needs to look at this. We need to offer (or signpost to) extended services by 2010. This links to the After School Club provision and the current problems that they are having. Tim and John Snell volunteered to look at this. It was assigned to the Buildings committee to discuss at their next meeting on 20th June.
- Alan Brown raised the subject of subject responsibilities for governors. Andy proposed that we wait until Jenny Short can come in and present on this at the next meeting.
- The school Open Day is on 20th June. Governors and parents are invited.
- Ruth Norman is retiring at the end of the summer term.

9 Next Meeting

The next full governors meeting will be held on 4th July 2007 at 7pm.

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